

OTM ACADEMY

To whom it may concern,

An OTMA presenting PhD student may use this document to earn credits (ECTS) at his/her home university. It contains a detailed description of the OnTheMove Academy activities and an estimate of the time a presenting PhD student needs for his preparation.

The OTM Academy lasts for two entire days. Following activities take place:

- The OTM Academy dean opens the day by a general presentation on how to successfully obtain a PhD followed by a presentation on research methodology and one on scientific writing given by OTMA faculty members.
- Subsequently participants present their paper (30 minutes) as well as a poster (5 minutes). They have to reply to questions from the audience and the OTMA faculty.
- On basis of the paper and poster presented by a student the OTMA faculty members examine the research question, method, results (if applicable) and related literature. In addition, the OTMA faculty also discusses the presentation and writing skills of the students (30 minutes for the paper and 10 minutes for the poster presentation).
- Participating students also review each other's papers. Their review comments are discussed by the entire group as well as in smaller teams of participants with the goal to improve and partially rewrite their papers.

In order to well prepare for the participation it is expected that a student:

- writes a short paper (minimally 5 pages) or a full paper (maximum 10 pages) [between 13 and 26 hours]
- completes some administrative requirements (motivation letters, , ...) [2 hours]
- improves his/her paper based on reviewers' comments and prepare a camera ready version [3 hours]
- prepares a poster [14 hours]
- reads the papers of the other participants and submits comments [15 hours]
- prepares his oral presentation [24 hours]
- participates in the OTMA [16 hours]